

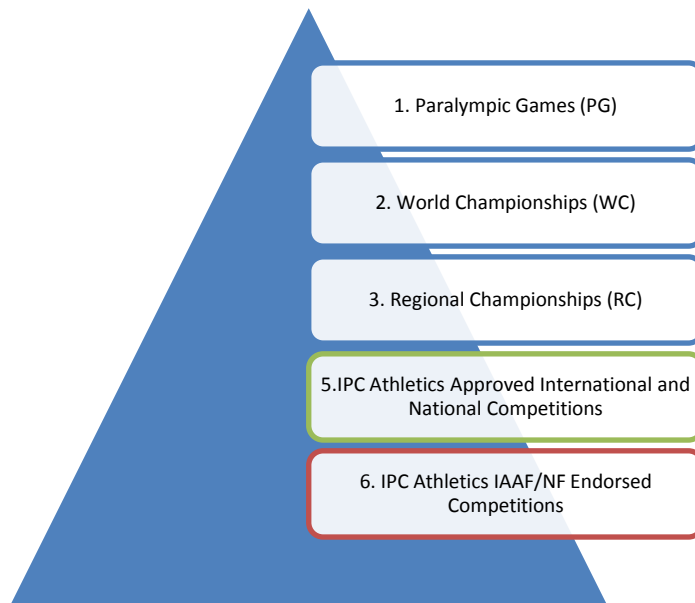
IPC Athletics Competition Package

2013 – 2016

Contents

Contents.....	2
1. Paralympic Games (PG)	3
2. World Championships (WC)	3
3. Regional Championships (RC)	3
4. IPC Athletics Approved International and National Competitions.....	3
5. IPC Athletics IAAF/NF Endorsed Competitions	4
Appendix 1: Application Form for IPC Athletics Approved International and National Competitions.....	5
Appendix 2: Notification Form for IPC Athletics IAAF/NF Endorsed Competitions.....	7
Appendix 3: Competition Package Application Form for IPC Athletics IAAF/NF Endorsed Competitions.....	9
Appendix 4: IPC Athletics Fee Structure	10
Appendix 5: Designation of Competitions Requirements	11

IPC Athletics Designations of Competitions 2013-2016



IPC Athletics undertake a Competition Management role to deliver competition opportunities for athletes across the regions. The above competitions are together referred to as 'Recognized Competitions'.

Designations of IPC Athletics Competitions:

1. Paralympic Games (PG)
2. World Championships (WC)
3. Regional Championships (RC)
4. IPC Athletics Approved International and National Competitions

IPC Athletics Approved International and National Competitions are competitions for athletes with a disability (or where these events form part of a wider programme). NPCs/Organizing Committees must complete an application form (see appendix 1) and return to IPC Athletics along with a certified track certificate (or road course) issued by the IAAF/NF for the respective venue a minimum of ninety (90) days in advance of the scheduled competition start date. The application form must be verified by the respective NPC. Upon approval of the competition, an IPC Athletics Technical Delegate(s) will be appointed by IPC Athletics. It is the responsibility of the Organizing Committee to cover all expenses of the allocated TD, including travel, accommodation, food and per diems.

All results must be sent to IPC Athletics within two weeks of the competition end date using the IPC Athletics approved template, including a set of original results or link to the results page. Further technical requirements can be found on the application form (appendix 1).

5. IPC Athletics IAAF/NF Endorsed Competitions

IPC Athletics Endorsed Competitions are IAAF/NF able bodied track & field or road competitions in which athletes with a disability may compete and their results will be recognized for IPC Athletics Rankings. A notification form (see appendix 2) must be submitted to IPC Athletics not later than 15 (fifteen) days in advance of the scheduled competition start date. An NPC may submit a notification form for a competition taking place outside their country of origin for the purpose of having the competition reviewed for approval.

It is the responsibility of the NPC to ensure the results are submitted within two weeks of the competition end date using the IPC Athletics approved template, including a set of original results or link to the results page.

During the 2013 season, IPC Athletics will recognize five (5) IAAF/NF endorsed competitions free of charge per NPC. Once exceeding this number, NPC's must purchase a competition package, allowing NPC's to have a number of IAAF/NF Competitions recognized by IPC Athletics. NPC's must complete the competition package request form (appendix 3) return to IPC Athletics: ipcathletics@paralympic.org. Once received, IPC Athletics will invoice the NPC for the respective package fee. Payment must be received by IPC Athletics before approval of IAAF/NF competitions.

Appendix 1: IPC Athletics Approved International and National Competition

Notes:

- a) Application Forms should be submitted to IPC Athletics a minimum of ninety (90) days in advance of the scheduled competition.
- b) Athletes **must** be licensed prior to the start of the competition to be eligible for the IPC Athletics World Ranking List and World or Regional Records.
- c) €200 fee per competition will be invoiced by IPC Athletics and full payment **must** be received two (2) weeks prior to the competition start date.

Competition Information

Name: _____ **Date(s):** _____
Venue: _____ **City:** _____
Contact Person: _____ **Email:** _____
Phone: _____ **Fax:** _____
Address/Organisation and Email for invoicing of competition fees: _____

IPC Athletics Classes competing: 11-13 20* 32-38 40-46 51-58

Estimate number of athletes:

Track & Field: **Type of track surface:** **No. of Lanes:**
Road: **Distance(s):** Marathon Half Marathon 10,000m
Competition Venue: **Outdoor** **Indoor**
Is this competition open to other countries? **Yes** **No**

*When T20/F20 events are considered for the competition programme, 1500m, Long Jump and Shot Put should be included

IPC ATHLETICS PERSONNEL

IPC Athletics will select the Technical Delegate for the competition taking into consideration the availability and region of origin of the potential candidates.

OFFICIAL VERIFICATION from the respective National Paralympic Committee or National Federation Representative:

I, _____ (print name), hereby verify that the aforementioned information is accurate and truthful. I agree the requirements as set out in the application form will be met.

Signature: _____ **Title:** _____ **Date:** _____



TECHNICAL REQUIREMENTS

- An IPC Athletics certified Technical Delegate **must** be assigned to the approved competition.
- A certified track certificate (or road course) issued by IAAF/NF must be included for the respective competition venue (or race course).
- All events **must** be held in accord with current IPC Athletics Rules and Regulations.
- All events **must** be officiated by recognized National Technical Officials
- The events list and schedule **must** be forwarded to IPC Athletics subsequent to the competition approval.
- All field events must be measured and recorded in metric measurements.
- Automatic timing system is required for 100m, 200m, 400m and 800m.
- 100m, 200m, Long Jump and Triple Jump results must include wind speeds.

ANTI-DOPING

- Doping control **must** be available at competitions for World and Regional records to be considered.
- The doping control programmes are run under the jurisdiction of the National Anti-Doping Organization (NADO) and as such the national anti-doping rules shall apply, not the IPC Anti-Doping Code.
- It is the responsibility of the NADO (through the appointed doping control officer) to develop a test distribution plan and organize the testing.

RESULTS MANAGEMENT REQUIREMENTS

- All results **must** be sent to IPC Athletics within two weeks of the competition end date in a specific template that can be found on the IPC Athletics website.

Please return the application form to IPC Athletics not later than ninety (90) days in advance of the scheduled competition date to:

Fax: +49 228 2097209 Email: ipcathletics@paralympic.org

Address: Adenauerallee 212-214, 53113 Bonn, Germany

For Office Use Only

Date Application Form received:

Approved:	Yes	No
Competition Fees received:	Yes	No
Track Certificate received:	Yes	No

Appendix 2: IPC Athletics IAAF/NF Endorsed Competitions

Notes:

- Notification forms **must** be submitted to IPC Athletics a minimum of fifteen (15) days in advance of the scheduled competition date
- Athletes **must** be licensed prior to the start of the competition to be eligible for the IPC Athletics World Ranking List and World and/or Regional Records
- Approval of the competition is subject to full payment being received not later than two (2) weeks in advance of the scheduled competition date
- All results must be submitted within two (2) weeks after the competition. No result will be accepted if not being submitted in IPC Athletics requested template.

NPC/NF:

Contact Person:

Email:

Telephone:

Fax:

Competition Information

Name:

Date(s): From To

Venue: Indoor Outdoor

City/ Country:

Track & Field:

Road: Distance(s): Marathon Half Marathon 10,000m

Competition Status: (Please mark the applicable box listed below - you can mark more than one)

IAAF Sanctioned

NF Sanctioned

Support Documents: (Please mark the applicable box listed below - you may mark more than one)

NPC/NF Endorsement Letter on letterhead

Competition Programme

IAAF Competition Calendar

National Competition Calendar

Website Link:

NPC/NF Endorsement (from the respective NPC or NF representative)

I (print name) on behalf of (NPC/NF) verify the
 aforementioned information is accurate and truthful. I recognize by withholding information or
 intentionally submitting inaccuracies the competition approval may be subject to review and the
 retraction of competition results.

Name:

Signature:

Function:

Date:

Please return the Notification Form to IPC Athletics not later than fifteen (15) days in advance of the scheduled competition date.

Fax: +49 228 2097209 Email: ipcathletics@paralympic.org

Address: Adenauerallee 212-214, 53113 Bonn, Germany

Office Use Only

Notification Form received: _____ Notification #: _____

Approved: YES NO

Appendix 3: Competition Package Request Form

(IAAF / NF Endorsed Competitions)

NPC/NF:

CONTACT PERSON:

EMAIL:

TELEPHONE:

FAX:

Competition Packages (Please mark the applicable box listed below)

Development Package (up to 5 competitions per calendar year)	Free
Bronze Package (up to 15 competitions per calendar year)	€300
Silver Package (up to 30 competitions per calendar year)	€600
Gold Package (up to 45 competitions per calendar year)	€900
Platinum Package (unlimited competitions per calendar year)	€1200

Note: IPC Athletics will invoice the NPC for the requested package fee. Should an NPC exceed the total competitions according to the purchased package, a subsequent invoice will be sent to the NPC.

OFFICIAL VERIFICATION from the respective National Paralympic Committee / National Federation Representative.

I _____ (print name) on behalf of _____ (NPC/NF) verify the
aforementioned information is accurate and truthful.

Signature:

Title:

Date:

When completed please return this form to IPC Athletics

Fax: +49 228 2097209 Email: ipcathletics@paralympic.org

Address: Adenauerallee 212-214, 53113 Bonn, Germany

Office Use Only

Form Received:

Payment Received: YES NO

Appendix 4: IPC Athletics Fee Structure

IPC Competitions	Year 2013
IPC Athletics Approved International and National Competitions	200.00 €
IAAF/NF Track and Field/Road Competition Packages	
- Development Package (up to 5 competitions)	Free
- Bronze Package (up to 15 competitions)	300.00 €
- Silver Package (up to 30 competitions)	600.00 €
- Gold Package (up to 45 competitions)	900.00 €
- Platinum Package (unlimited)	1,200.00 €
Competition Related	
Technical Protest Fee	200.00 €
Classification Protest Fee	200.00 €

Appendix 5: Designation of Competitions Requirements

Competition	Legal Terms of Reference	Results Recognition	Athlete License	Fee	Awards	Officiating	Classification	Doping Control	Finance	Branding	Media and Communication	Commercial Licensing and Marketing	Broadcasting	Protocol	Look	Publications	Technology	Services	Research	Transfer of Knowledge (TOK)	Co-ordination	IPC Representation	IPC Academy
PG	✓	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
WC	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
RC	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
IN	✓	✓	✓	✓	✓	✓	✓	✓		✓	✓						✓	✓	✓				
IAAF/NF	✓	✓	✓	✓	✓	✓		✓			✓						✓	✓					

Key: PG = Paralympic Games
National Competitions

WC = World Championships
IAAF/NF= IAAF/NF Track and Field/Road Recognized Competitions

RC = Regional Championships

IN = IPC Athletics Approved International and
✓ = Required ✓ = Recommended

Note: Please see below for full specifications of each competition

Paralympic Games, World Championships, Regional Championships (For information purposes only)

Requirements (Applies for all unless indicated):

- Legal Terms of Reference – Partnership Agreement, Host City Contract, Memorandum of Understanding (MOU)
- Results Recognition – results apply automatically to rankings and records
- Athlete Licensing – all athletes must hold an IPC license
- Fees – may include application fee, signing fee, sanctioning fee, rights license fee
- Awards – Champions awarded, Records awarded
- Officiating– Technical delegate and full panel of International technical officials required
- Classification– Full International panels required for all impairment types (minimum two (2) panels per impairment type)
- Doping Control – IPC results management subject to doping control agreement
- Finance – (PG) Games finance requirements apply, (WC and RC) IPC contribution made, LOC budget approved, audited report from LOC required
- Branding – (PG) Games branding policies apply, (WC and RC) branding guidelines apply, IPC sport logo usage mandatory, competition title usage mandatory, WC/RC branding guidelines apply
- Media and Communications – service level agreement between IPC and LOC
- Commercial Licensing/Marketing – (PG) Games marketing conditions apply, (WC and RC) commercial rights granted to LOC, LOC to offer first right of refusal to IPC International programme partners, IPC retains % of marketing inventory
- Broadcasting – (PG) Games broadcasting strategy applies, (WC and RC) broadcasting agreement between IPC and LOC
- Protocol – Strict protocol guidelines apply
- Look – Directed/approved by the IPC
- Publications – Approved by the IPC
- Technology – PRIS requirements apply, OVR supplied through Games or IPC supplier
- Services – standards apply as set out in manuals, guidelines and / or MOU
- Research – IPC research protocols apply
- Transfer of Knowledge – post Games/Championships report, material and data transfer
- Co-ordination – Coordination meetings, technical site visit
- Representation – According to host contract
- IPC Academy – (WC and RC) classification and ITO training (at the discretion of IPC Athletics)

IPC Athletics Approved International and National Competitions:

- Legal Terms of Reference – Competition application submitted within the published timeline (submitted not later than ninety (90) days in advance of the first day of scheduled competition).
- Results Recognition – Results apply automatically to rankings, records by application only
- Athlete Licensing – Athletes must hold an IPC license for results and record recognition if applicable; LOCs may allow athletes without a license to compete in the event
- Fees – Competition Application Fee of 200€
- Awards – Event medals awarded
- Officiating – Technical Delegate required, full panel of International Technical Officials on request or as prescribed
- Classification – Must be applied for separately before the classification request deadline
- Doping Control – Run under National Jurisdiction, Education programme encouraged
- Branding – Case by case requirements may be imposed
- Technology – OVR supplied through LOC supplier
- Services – Standards set by LOC
- Research – IPC Research protocols apply

IAAF/NF Track and Field/Road Competitions

- Legal Terms of Reference – Competition Application submitted within the published timeline (submitted not later than 15 days in advance of the first day of scheduled competition)
- Results Recognition – Results apply automatically to Rankings, Records by application only
- Athlete Licensing – All athletes required to hold an IPC license for results and record recognition if applicable; LOCs may allow athletes without a license to compete in the event
- Fees – Competition application fee – See competition package request form
- Awards – Event medals awarded
- Officiating – Officials appointed by LOC
- Doping Control – Run under National Jurisdiction, education programme encouraged
- Technology – OVR supplied through LOC supplier
- Services – Standards set by LOC